

APP-CSE 2025 FORM - Other Items
ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2025 FORM - Other Items

AGENCY CODE/UAIC: 100010500071
 AGENCY NAME: DENR-HENLO AND
 ORGANIZATION TYPE: DEPARTMENT
 REGION: CARAGA-13
 ADDRESS: TIRIWISAN, BUTUAN CITY

CONTACT PERSON: LIZA B. TORRALBA
 DESIGNATION: ADMIN. OFFICER I
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 CONTACT NUMBER: 9285437453

INTRODUCTION: This form shall be utilized by government agencies for items that are not available in the PS-DBM catalogue but are regularly purchased from other sources. Information given in this form will serve as a survey to identify the items that may be considered on CSE by the PS-DBM.

REMEMBERS:

- The APP-CSE 2025 Form - Other Items must be accomplished using Excel ONLY. The APP-CSE Form - Other Items shall be deemed incorrect or invalid if the form used is in other than the prescribed format which can be downloaded in the PS-DBM website (www.ps.philapps.gov.ph).
- All information must be provided accurately.
- To fill-out, find the item in the 'List of Items - 1' tab of this file then type the desired product in the search bar (working only for Microsoft Excel 2013 or higher). Copy the description, right click then PASTE AS VALUES in the dedicated column of the form 'Item Description'. You may also use the List of Items - 2' than press CTRL + F to find the item. If it is necessary to input the details of the product, you may type it in the 'Specification' column provided beside the item description. The first one hundred (100) rows are dedicated only for this procedure, while the remaining rows is open for editing. You can insert additional rows after the first 100 if necessary.
- Upload the APP-CSE 2025 Form - Other Items through the Google Forms Link: <https://forms.gle/afu6d9>
- For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 0918-2954126 (Smart) or 0962-6255199 (Smart), or email apace.helpdesk@ps-philapps.gov.ph or visit the PS-DBM website (www.ps.philapps.gov.ph) for the guide on how to fill-out the APP-CSE.
- The APP-CSE for FY 2025 must be submitted on or before July 31, 2024.

No.	UNSPSC	Item Description	Specification (Input specific features or components of the item such as dimensions, color, or function)	Unit of Measure	Monthly Quantity Requirement																								Total Quantity for the year	Price	Total Amount for the year	
					Jan	Feb	Mar	Q1	Q1 amount	April	May	June	Q2	Q2 amount	July	Aug	Sept	Q3	Q3 amount	Oct	Nov	Dec	Q4	Q4 amount								
OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																																
1	4713302	Cleaning cloths or wipes	MOP HANDLE: heavy duty, aluminum, screw type	UNIT	2	0	0	2	268.32	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	134.16	268.32
2	4400000	Office Equipment and Accessories and Supplies	FASTENER, PLASTIC, 20mm X 8.5 INCH LONG	BOX	2	5	0	7	1,050.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	7	1,050.00	1,050.00
3	4410310	Printer and facsimile and photocopier supplies	Printer Ink (Epson L310-003) Black	BOTTLE	32	107	71	210	94,000.00	40	31	7	84	30,600.00	70	43	13	154	61,600.00	51	32	0	88	33,200.00	531	400.00					212,400.00	
4	4410310	Printer and facsimile and photocopier supplies	Printer Ink (Epson L310-003) Yellow	BOTTLE	17	64	52	153	33,200.00	28	11	5	45	18,000.00	46	15	26	89	35,600.00	27	12	0	34	13,600.00	301	400.00					120,400.00	
5	4410310	Printer and facsimile and photocopier supplies	Printer Ink (Epson L310-003) Magenta	BOTTLE	17	52	52	121	48,400.00	28	11	5	45	18,000.00	47	15	26	90	36,000.00	22	12	0	34	13,600.00	290	400.00					116,000.00	
6	4410310	Printer and facsimile and photocopier supplies	Printer Ink (Epson L310-003) Cyan	BOTTLE	17	52	52	121	48,400.00	25	11	5	45	18,000.00	47	16	26	91	36,400.00	22	12	0	34	13,600.00	291	400.00					116,400.00	
7	4410310	Printer and facsimile and photocopier supplies	Printer Ribbon roll (Epson LQ300-II)	BOTTLE	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	0	0	0	2	320.00	2	160.00					320.00
8	4410310	Printer and facsimile and photocopier supplies	Toner, Gesteiner 2212	TUBE	0	1	8	9	36,000.00	0	1	2	3	12,000.00	4	2	3	9	36,000.00	5	0	0	5	20,000.00	18	4,000.00					104,000.00	
9	53121715	Flags or accessories	Philippine Flag-4kg 6x10,embroidered	PIECE	0	4	0	4	4,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4	1,000.00	4,000.00
10	46191600	Fire Fighting equipment	FIRE EXTINGUISHER, pure HFC	UNIT	0	0	4	4	22,453.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4	5,613.25					22,453.00	
11	56121509	Student computer tables	Computer Table	UNIT	0	0	0	0	0.00	0	0	1	1	7,500.00	0	0	0	0	0.00	1	0	1	2	15,000.00	3	7,500.00					22,500.00	
12	56101504	Chairs	Office Chair	UNIT	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00
13	60120000	Arts and crafts equipment and accessories and supplies	BALLPEN, Metric, Oil Gel - 8, 0.5mm, Blue, 50pcs/tube, good quality	TUBE	1	0	1	2	800.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	400.00					800.00	
14	60120000	Arts and crafts equipment and accessories and supplies	Sign Pen - 07/BLACK	BOX	0	1	4	5	1,250.00	0	0	0	0	0.00	0	0	0	0	0.00	1	0	0	1	250.00	6	250.00					1,500.00	
15	60120000	Arts and crafts equipment and accessories and supplies	Sign Pen, Black, liquid/gel ink, 0.5mm black, needle tip	BOX	1	1	3	5	1,250.00	0	0	1	1	250.00	0	0	0	0	0.00	0	0	0	0	0.00	6	250.00					1,500.00	
16	60120000	Arts and crafts equipment and accessories and supplies	Sign Pen, Black, liquid/gel ink, 0.4mm needle tip	BOX	5	0	0	5	1,250.00	0	0	0	0	0.00	5	0	0	5	1,250.00	0	0	0	0	0.00	10	250.00					2,500.00	
17	60120000	Arts and crafts equipment and accessories and supplies	Sign Pen, Blue, liquid/gel ink, 0.4mm needle tip	BOX	3	0	0	3	750.00	0	0	0	0	0.00	3	0	0	3	750.00	0	0	0	0	0.00	6	250.00					1,500.00	
18	60120000	Arts and crafts equipment and accessories and supplies	Sign Pen, Green, liquid/gel ink, 0.4mm needle tip	BOX	3	0	0	3	750.00	0	0	0	0	0.00	3	0	0	3	750.00	0	0	0	0	0.00	6	250.00					1,500.00	
19	60120000	Arts and crafts equipment and accessories and supplies	Sign Pen, Red, liquid/gel ink, 0.4mm needle tip	BOX	3	0	0	3	750.00	0	0	0	0	0.00	3	0	0	3	750.00	0	0	0	0	0.00	6	250.00					1,500.00	
20	60120000	Arts and crafts equipment and accessories and supplies	Sign Pen, Refill - Black, liquid/gel ink, 0.4mm needle tip	BOX	3	0	0	3	690.00	0	0	0	0	0.00	3	0	0	3	690.00	0	0	0	0	0.00	6	290.00					1,380.00	
21	60120000	Arts and crafts equipment and accessories and supplies	Sign Pen, Refill - Red, liquid/gel ink, 0.4mm needle tip	BOX	3	0	0	3	690.00	0	0	0	0	0.00	3	0	0	3	690.00	0	0	0	0	0.00	6	290.00					1,380.00	
22	60120000	Arts and crafts equipment and accessories and supplies	Sign Pen, Refill - 05/BLACK (MYGEL)	BOX	15	14	7	36	6,580.00	0	2	2	4	900.00	5	2	5	12	2,760.00	10	0	0	10	2,300.00	62	250.00					14,280.00	
23	60120000	Arts and crafts equipment and accessories and supplies	Sign Pen, Refill - 05/RED (MYGEL)	BOX	2	0	2	4	920.00	0	0	0	0	0.00	0	0	0	0	0.00	2	0	0	2	450.00	6	250.00					1,380.00	
24	60120000	Arts and crafts equipment and accessories and supplies	Sign Pen, Refill - 07/BLACK (MYGEL)	BOX	10	22	7	39	8,740.00	0	3	2	5	1,150.00	0	0	12	12	2,760.00	5	0	0	5	1,150.00	61	250.00					14,690.00	
25	60120000	Arts and crafts equipment and accessories and supplies	Correction Pen, Rolling Ball metal tip	PIECE	13	15	0	28	3,640.00	0	5	0	5	650.00	0	0	10	10	1,300.00	0	0	0	0	0.00	68	130.00					5,590.00	
26	4400000	Office Equipment and Accessories and Supplies	Envelope with string, plastic, vertical-blue	PIECE	0	200	200	4,000.00	0	0	0	0	0	0.00	0	0	0	0	0.00	100	0	0	100	2,000.00	300	30.00					6,000.00	
27	4400000	Office Equipment and Accessories and Supplies	Envelope with string, plastic, vertical-yellow	PIECE	0	500	500	10,000.00	0	0	0	0	0	0.00	0	250	0	200	4,000.00	100	0	0	100	2,000.00	800	30.00					16,000.00	
28	4400000	Office Equipment and Accessories and Supplies	Envelope with string, plastic, vertical-Rnd	PIECE	0	200	200	4,000.00	0	0	0	0	0	0.00	0	0	0	0	0.00	100	0	0	100	2,000.00	300	30.00					6,000.00	
29	4400000	Office Equipment and Accessories and Supplies	Envelope with string, plastic, vertical-green	PIECE	0	200	200	4,000.00	0	0	0	0	0	0.00	0	0	0	0	0.00	100	0	0	100	2,000.00	300	30.00					6,000.00	
30	4400000	Office Equipment and Accessories and Supplies	Envelope with string, plastic, vertical-white	PIECE	0	200	200	4,000.00	0	0	0	0	0	0.00	0	0	0	0	0.00	100	0	0	100	2,000.00	300	30.00					6,000.00	
31	4400000	Office Equipment and Accessories and Supplies	Survey Plastic Envelope (Laminated)	PIECE	0	0	100	100	4,500.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	100	45.00					4,500.00	
32	4400000	Office Equipment and Accessories and Supplies	Index Card 1/2"	PACK	10	0	0	10	200.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	30.00					300.00	
33	4400000	Office Equipment and Accessories and Supplies	Marker: permanent, SUPER COLOR MARKER, broad COLOR BLACK-refillable	BOX	1	0	0	1	800.00	0	0	0	0	0.00	0	0	2	2	950.00	0	0	0	0	0.00	3	480.00					1,440.00	
34	4400000	Office Equipment and Accessories and Supplies	Marker: Refill Ink Super Color Marker, Fine Color Black 1 ounce bottle with cap/cover	BOTTLE	1	0	0	1	100.00	1	0	0	1	100.00	0	0	2	2	200.00	0	0	0	0	0.00	4	100.00					400.00	
35	4400000	Office Equipment and Accessories and Supplies	Split Pins Paper Fastener 20mm	PACK	2	0	0	2	189.26	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	94.63					189.26	
36	4400000	Office Equipment and Accessories and Supplies	Duct Tape, gray, green and black width-48mm	PIECE	3	0	1	4	600.00	0	0	0	0	0.00	3	0	0	3	450.00	0	0	0	0	0.00	7	150.00					1,050.00	
37	4400000	Office Equipment and Accessories and Supplies	Double sided tape without foam (1/2")	PIECE	0	8	0	8	160.00	0	0	0	0	0.00	4	0	0	4	80.00	0	0	0	0	0.00	12	30.00					240.00	
38	4400000	Office Equipment and Accessories and Supplies	Double sided tape without foam (1")	PIECE	0	13	0	13	650.00	0	2	0	2	100.00	0	0	0	0	0.00	0	0	0	0	0.00	15	30.00					750.00	
39	4400000	Office Equipment and Accessories and Supplies	Double sided tape without foam (2")	PIECE	0	3	0	3	240.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	80.00						

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OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																											
43	4400000	Office Equipment and Accessories and Supplies	Data File box with Cover,color red	PECE	20	5	5	30	6,000.00	0	0	0	0	0.00	10	0	0	10	2,000.00	0	0	0	0	0.00	40	220.00	8,800.00
44	2611700	Batteries and cells and accessories	Battery AA-Rechargeable 2pcs/pack, good quality	PACK	0	0	1	1	500.00	0	0	0	0	0.00	2	0	0	2	1,000.00	0	0	0	0	0.00	3	300.00	1,500.00
45	2611700	Batteries and cells and accessories	Battery AAA-Rechargeable 2pcs/pack, good quality	PACK	0	0	1	1	300.00	0	0	0	0	0.00	2	0	0	2	1,000.00	0	0	0	0	0.00	3	300.00	1,500.00
46	4713000	Cleaning and janitorial supplies	Disinfectant: color safe- 900ml	total	0	0	5	5	1,100.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	290.00	1,410.00
47	4713000	Cleaning and janitorial supplies	VEHICLE AIR FRESHENER	piece	0	6	0	0	1,000.00	0	0	0	0	0.00	0	0	0	0	0.00	4	0	0	4	720.00	10	180.00	1,800.00
48	4713000	Cleaning and janitorial supplies	MURATIC_BKG	gallon	0	6	1	7	3,050.00	0	2	1	3	1,650.00	0	0	2	2	1,100.00	0	0	0	0	0.00	12	330.00	6,600.00
49	4713000	Cleaning and janitorial supplies	Dormat	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	100.00	0.00
50	4713000	Cleaning and janitorial supplies	Rotating Mop	set	0	0	1	1	2,500.00	0	1	0	1	2,500.00	0	0	0	0	0.00	0	0	0	0	0.00	2	2,500.00	5,000.00
51	1411000	Paper products	Canon Board,Cream color, Legal	pack	4	6	40	50	5,000.00	0	0	0	0	0.00	0	0	20	20	2,000.00	0	0	0	0	0.00	70	100.00	7,000.00
52	1411000	Paper products	Canon Board A4(Cream)	pack	0	2	0	2	130.00	0	0	0	0	0.00	2	0	0	2	130.00	0	0	0	0	0.00	4	60.00	260.00
53	1411000	Paper products	Canon Board,White color, LEGALsize	pack	0	11	0	11	715.00	0	0	0	0	0.00	2	0	0	2	130.00	2	0	0	2	130.00	15	65.00	975.00
54	1411000	Paper products	CANON BOARD for certificate subs., color: yellow, A4	pack	0	0	6	6	600.00	0	0	0	0	0.00	0	0	6	6	600.00	0	0	0	0	0.00	12	100.00	1,200.00
55	1411000	Paper products	CANON BOARD, for certificate subs. color: Blue, A4	pack	0	0	6	6	600.00	0	0	0	0	0.00	0	0	6	6	600.00	0	0	0	0	0.00	12	100.00	1,200.00
56	1411000	Paper products	CANON BOARD, for certificate subs color: Pink, A4	pack	0	0	6	6	600.00	0	0	0	0	0.00	0	0	6	6	600.00	0	0	0	0	0.00	12	100.00	1,200.00
57	1411000	Paper products	Canon Board assorted color, 20pcs/pack, Legal	pack	0	17	0	17	1,105.00	0	0	0	0	0.00	0	5	0	5	325.00	0	0	0	0	0.00	22	60.00	1,430.00
58	1411000	Paper products	Construction Paper assorted color	pack	0	4	0	4	1,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4	250.00	1,000.00
59	1411000	Paper products	Canon Paper, Legal -Cream 20pcs/pack	pack	6	19	14	39	2,840.00	13	0	4	17	1,000.00	3	4	0	7	420.00	3	0	0	9	340.00	72	60.00	4,520.00
60	1411000	Paper products	Canon Paper, long (assorted colors)	pack	3	0	2	5	300.00	0	0	0	0	0.00	2	0	0	2	120.00	0	0	0	0	0.00	7	60.00	420.00
61	1411000	Paper products	Canon Paper A4 (assorted colors)	pack	8	0	0	8	440.00	0	0	0	0	0.00	6	0	0	6	300.00	0	0	0	0	0.00	14	55.00	770.00
62	1411000	Paper products	Canon Paper, Legal (Pink, Yellow,Blue,Green)	pack	0	12	0	12	720.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	12	60.00	720.00
63	1411000	Paper products	Photo Paper, Inkjet Glossy 20x (long)102gsm	pack	3	2	0	5	410.00	0	0	0	0	0.00	5	0	0	5	410.00	0	0	0	0	0.00	10	80.00	820.00
64	1411000	Paper products	PhotoPaper Matts4x20pcs/pack	pack	0	10	1	11	759.00	10	0	1	11	759.00	2	0	1	3	307.00	0	0	0	0	0.00	26	68.00	1,725.00
65	1411000	Paper products	Sticker Paper A4-assorted color 20%	pack	3	5	0	8	960.00	0	0	0	0	0.00	3	0	0	3	360.00	0	0	0	0	0.00	11	120.00	1,260.00
66	1411000	Paper products	Sticker Paper A4-green color	pack	0	1	0	1	300.00	0	0	0	0	0.00	0	0	1	1	300.00	0	0	0	0	0.00	2	300.00	1,000.00
67	1411000	Paper products	Arch File Folder	PECE	0	20	0	20	6,000.00	0	0	0	0	0.00	0	0	0	0	0.00	100	0	0	100	33,000.00	130	33,000.00	39,600.00
68	1411000	Paper products	PVC COVER, A4	box	6	13	1	20	15,000.00	3	0	0	3	2,250.00	5	1	0	6	4,500.00	1	0	0	1	750.00	50	750.00	22,500.00
69	1411000	Paper products	PVC COVER, LONG	box	4	17	3	22	18,700.00	2	0	0	2	1,700.00	13	1	0	14	11,000.00	0	0	0	0	0.00	38	850.00	32,300.00
70	1411000	Paper products	Laminating Film A4	roll	0	2	0	2	2,400.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	1,200.00	2,400.00
71	1411000	Paper products	RING BINDER 12mm x 1.12m	pc	5	2	0	7	315.00	0	0	0	0	0.00	2	0	0	2	90.00	0	0	0	0	0.00	9	45.00	405.00
72	1411000	Paper products	Ring Binder- 1/4"	pc	15	19	10	44	440.00	0	0	0	0	0.00	19	0	0	19	190.00	0	0	0	0	0.00	63	16.00	630.00
73	1411000	Paper products	Ring Binder- 1/2"	pc	15	19	10	44	814.00	0	0	0	0	0.00	15	0	0	15	277.50	0	0	0	0	0.00	39	18.50	1,091.00
74	1411000	Paper products	Ring Binder- 3/4"	pc	15	17	10	52	1,494.00	0	0	0	0	0.00	21	0	0	21	567.00	0	0	0	0	0.00	73	27.00	1,971.00
75	1411000	Paper products	Ring Binder- 1"	pc	15	24	10	49	2,205.00	5	0	0	5	225.00	15	0	0	15	675.00	5	0	0	5	225.00	74	43.00	3,200.00
76	1411000	Paper products	Ring Binder- 1.5"	pc	15	19	10	44	2,200.00	0	0	0	0	0.00	5	0	0	5	250.00	0	0	0	0	0.00	49	50.00	2,450.00
77	1411000	Paper products	Ring Binder- 2"	pc	15	61	15	91	6,170.00	0	0	0	0	0.00	5	0	0	5	350.00	0	0	0	0	0.00	96	70.00	6,720.00
78	4400000	Office Equipment and Accessories and Supplies	Storage File Box (39.68x 27x29.21cm)	pc	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	400.00	0.00
79	4400000	Office Equipment and Accessories and Supplies	Coll envelope Kraft 500pcs/box	box	2	0	0	2	1,000.00	0	0	0	0	0.00	0	0	0	0	0.00	1	0	0	1	300.00	3	300.00	1,500.00
80	4400000	Office Equipment and Accessories and Supplies	Metal Cash box	PECE	1	0	0	1	1,500.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	1,500.00	1,500.00
81	3911000	Lighting Fixtures and Accessories	LED bulb 30watts- branded, good quality	PECE	0	15	0	15	5,250.00	0	0	0	0	0.00	10	0	0	10	5,250.00	15	0	0	15	5,250.00	40	350.00	14,000.00
82	3911000	Lighting Fixtures and Accessories	Flourescent Assembly LED 20watts, good quality	PECE	0	0	5	5	1,250.00	0	0	0	0	0.00	0	5	0	5	1,250.00	0	0	0	0	0.00	10	250.00	2,500.00
83	3911000	Lighting Fixtures and Accessories	Extension wire (15m) with 4 socket (assembled)	PECE	0	1	0	1	1,500.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	1,500.00	1,500.00
84	4321210	Computer printers	Printer (all in one printer (13250), 5760x1440 DPI), USB 2 connectivity, WiFi direct	unit	0	0	0	0	0.00	3	0	0	1	13,500.00	0	1	0	1	13,500.00	0	0	0	0	0.00	2	13,500.00	27,000.00
85	4321210	Computer printers	Printer	unit	0	0	0	0	0.00	0	2	0	2	20,000.00	0	0	0	0	0.00	0	0	0	0	0.00	2	10,000.00	20,000.00
86	4321210	Computer printers	Printer -print function	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,000.00	0.00
87	4321600	Computer accessories	MEMORY CARD 256 GB for EOS 200 D II (K10s x10 Rebel SL3)	unit	0	0	0	0	0.00	1	0	0	1	5,284.50	0	0	0	0	0.00	0	0	0	0	0.00	1	5,284.50	5,284.50
88	1411000	Paper products	Certificate ball seal/notarial seal color gold	box	0	0	0	0	0.00	0	0	2	2	200.00	0	0	0	0	0.00	0	0	0	0	0.00	2	100.00	200.00
89	5512184	Badges or badge holders	Name badge Holder plastic,100pcs/pack	pcs	100	0	0	100	6,500.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	100	65.00	6,500.00
90			Lumber crayon	box	0	0	2	2	400.00	0	0	2	2	400.00	0	2	0</										

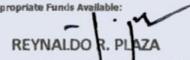
No.	UNSPSC	Item Description	Specification <i>(List specific features or composition of the item such as dimensions, color, or functions)</i>	Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price	Total Amount for the year									
					Jan	Feb	Mar	Q1	Q1 amount	April	May	June	Q2	Q2 amount	July	Aug				Sept	Q3	Q3 amount	Oct	Nov	Dec	Q4	Q4 amount	
OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																												
97	-								0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
98	-								0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
99	-								0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
100	-								0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
A. TOTAL															P		1,114,515.44											
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)															P		111,451.54											
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (if Applicable)															P													
D. GRAND TOTAL (A + B + C)															P		1,225,966.98											
E. APPROVED BUDGET BY THE AGENCY HEAD In Figures and Words:																												

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by:


LIZA B. TORRALBA
Property/Supply Officer

Certified Funds Available / Certified Appropriate Funds Available:


REYNALDO R. PLAZA
Accountant / Budget Officer

Approved by:


ADELAIDA R. BORJA
Head of Office/Agency

Date Prepared: JUNE 30, 2025